



Empire Electric Association, Inc. Job Description

JOB TITLE: Apprentice Lineman

EXEMPT: No

JOB CODE: 52-4434

SALARY LEVEL: \$37.08- \$53.05 Per Hr.

DIVISION: Production & Mtnc.

SHIFT: Varies

DEPARTMENT: Operations

LOCATION: Various

REPORTS TO: Working Foreman or Journeyman Lineman

PREPARED BY: Human Resources

Wages as of: 1/01/2025

APPROVED BY: Ken Tarr

DATE: 07/17/2025

SUMMARY:

Works under the direct supervision of a Working Foreman or Lineman. Performs numerous duties under supervision of a qualified person including construction, maintenance and repair of distribution and transmission lines and related facilities, plus service work and other related and assigned duties.

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following. Other duties may be assigned. If other duties are assigned, employee shall have knowledge of area or be given training for other duty. All duties are performed with a qualified person in attendance or when Apprentice has become qualified in the area.

- Frequently constructs underground and overhead electrical lines which includes but is not limited to digging pole and anchor holes, framing poles, setting poles and anchors, stringing, sagging, and connecting conductor, installing pad mount gear and underground conductors, and related tasks of new construction on energized and de-energized lines.
- Frequently performs various duties related to customer service including reading of meters, making service changes, trouble shooting service outages, disconnecting and connecting services, voltage testing and locating underground lines. These duties are qualified in the JATC Standards of Apprenticeship step advancement guidelines.
- Frequently maintains both underground and overhead electrical system by replacing damaged transformers, breakers, regulators, conductor, insulators, meter loops, poles, switching gear and related equipment on energized and de-energized lines. These duties are qualified in the JATC Standards of Apprenticeship step advancement guidelines.

- Performs related duties to line construction which includes accounting for materials used, stocking trucks, loading and unloading materials, and inspecting distribution and transmission line for necessary maintenance.
- Recommends measures to improve construction and maintenance methods, equipment performance, and quality of products used.
- Suggests changes in working conditions and use of equipment to increase efficiency.
- Submits all required paperwork as needed to comply with company rules and government regulations.
- Must live within the specified distance as described in the Production-Construction and Maintenance Agreement with IBEW, Local #111, AFL-CIO, Article 18 Working Rules, Driving Distances.

OTHER DUTIES AND RESPONSIBILITIES:

- Is required to submit to a random test per DOT requirements.
- Occasionally is required to complete Operator's duties.

SUPERVISORY RESPONSIBILITIES:

Directly supervises no employees.

QUALIFICATION REQUIREMENTS:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

EDUCATION and/or EXPERIENCE:

- Must meet Empire Electric Joint Apprentice Training Committee (JATC) Standards of Apprenticeship.
- Trained in poletop and bucket rescue.

LANGUAGE SKILLS:

Ability to read and interpret documents such as safety rules, staking sheets, operating and maintenance instructions, and procedure manuals.

MATHEMATICAL SKILLS:

Must meet Empire Electric Joint Apprentice Training Committee (JATC) Standards of Apprenticeship math requirements.

REASONING ABILITY:

Ability to apply common sense understanding to carry out instructions furnished in written, oral, or diagram form. Ability to deal with problems involving several variables in standardized situations.

CERTIFICATES, LICENSES, REGISTRATIONS:

- Class A Commercial Driver's License with appropriate endorsements. (Must have a CDL Instruction Permit prior to employment - Maximum 90 days for CDL License after employment)
- Valid First Aid/CPR card.

OTHER SKILLS and ABILITIES:

- Must be able to read and comprehend the text and workbooks to complete the Apprentice Program.
- Must develop a working knowledge of RUS construction specifications and the National Electrical Safety Code.
- Must be capable of understanding and applying all OSHA and company regulations and safety rules necessary to perform the job.
- Must possess the ability and skill to learn to climb poles and towers.

PHYSICAL DEMANDS:

- The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.
- While performing the duties of this job, the employee is regularly required to climb, balance, talk and hear. The employee frequently is required to stand; walk; use hands to finger, handle, or feel objects, tools, or controls; reach with hands and arms; and stoop, kneel, crouch, or crawl. The employee is occasionally required to sit and smell.
- The employee must lift and/or move on a daily basis up to 50 pounds. May occasionally need to lift and/or move up to 75 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

WORK ENVIRONMENT:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee regularly works in high, precarious places and in outside weather conditions and is regularly exposed to risk of electrical shock. The

employee frequently works near moving mechanical parts and is frequently exposed to vibration. The employee occasionally works with explosives and is occasionally exposed to an environment with fumes or airborne particles and toxic or caustic chemicals. The employee frequently works on rugged terrain.

The noise level in the work environment is usually loud.

THIS JOB DESCRIPTION IS NOT INTENDED TO BE ALL-INCLUSIVE. AN EMPLOYEE WILL ALSO PERFORM OTHER REASONABLY RELATED BUSINESS DUTIES AS ASSIGNED BY IMMEDIATE SUPERVISOR AND OTHER MANAGEMENT AS REQUIRED.

EMPIRE ELECTRIC ASSOCIATION, INC. RESERVES THE RIGHT TO REVISE OR CHANGE THE JOB RESPONSIBILITIES AS THE NEED ARISES. THIS JOB DESCRIPTION DOES NOT CONSTITUTE A WRITTEN OR IMPLIED CONTRACT OF EMPLOYMENT.