



NET METERING WORKSHEET

Name(s) on account: _____ Existing Account: # _____

Name(s) on account: _____

Service Address: _____ Mailing Address: _____

(if different) _____

Phone Number: _____ Cell Number: _____

MEMBER: Please complete the steps outlined below:

1. Fill out Interconnect Application
2. Provide proof of sufficient insurance coverage to participate in the program
3. Excess Generation Option: Annual True Up
 Indefinite Roll-over (*must complete election form*)
4. Provide PV Watts Schedule of anticipated production- Size of array DC
5. Participating in the RECs program? Yes Signed contract?
No
6. Provide construction documents for approval (e.g.-electrical one-line diagram, cut sheets, visible open disconnect, site plan drawings of location, additional protection equipment, etc.)
7. Completed Form W9 – Taxpayer Identification
8. Copy of completed electrical inspection including sign-off

Return all signed documents to Empire Electric’s main office (801 N Broadway)

Empire Electric to complete:

- | | |
|--|-------------|
| <input type="checkbox"/> Received Interconnect Application for Net Metering | Date: _____ |
| <input type="checkbox"/> Proof of sufficient insurance coverage provided | Date: _____ |
| <input type="checkbox"/> If Indefinite Roll-over selected, completed form submitted | Date: _____ |
| <input type="checkbox"/> Completed REC contract if applicable | Date: _____ |
| <input type="checkbox"/> Service Order created for meter change out | Date: _____ |
| <input type="checkbox"/> Meter # _____ Set by: _____ | Date: _____ |
| <input type="checkbox"/> Information entered into data base for Net Metering/RECs participants | |

Special conditions and/or remarks: _____

Received by: _____ Date: _____